



DEPARTMENT OF FINANCIAL INSTITUTIONS

Before Submitting an Online Renewal Application

The following must be completed prior to the submission of an online renewal application, otherwise the renewal application will be incomplete and will not be processed.

If the licensee is a [Corporation](#), [Foreign Corporation](#), or [Limited Liability Company](#), it must be in **Good Standing** with the [Arizona State Corporation Commission](#).

If the licensee is a [Limited Partnership](#), [Foreign Limited Partnership](#), [Limited Liability Limited Partnership](#) or uses a [DBA/Trade Name](#), it must **have an Active Registration** with the [Arizona Secretary of State](#).

If the licensee is a **Sole Proprietorship/Individual**, they must use their own name or **have an Active Registration** for their [DBA/Trade Name](#) with the [Arizona Secretary of State](#).

Renewal Requirements

An online renewal application(s) and fee(s) must be submitted no later than the date listed below to avoid a late penalty, license suspension, or license termination. It is the responsibility of the licensee to renew its license(s) timely. Refer to the statutes below for additional information.

Advance Fee Loan Broker	06/30	ARS 6-1305
Collection Agency	12/31	ARS 32-1025
Consumer Lender	06/30	ARS 6-604 & ARS 6-605
Debt Management Company	6/15	ARS 6-707
Escrow Agent	9/30	ARS 6-815
Money Transmitter	11/01	ARS 6-1206
Premium Finance Company	12/31	ARS 6-1402 & ARS 6-1405
Sales Finance Company	06/30	ARS 44-282